



Agenda for the 43rd Annual General Meeting
of the
Australian Acupuncture and Chinese Medicine Association Ltd
(ACN 010 020 390)

Board of Directors

Waveny Holland - *President and Chair* | Richard Li - *Vice President* | Rosemary Pinter - *Minutes Secretary* | Andrew Matfin - *Chair of the Audit and Risk Committee* | Michael Popplewell – *Director*

Executive

Paul Stadhams – *Chief Executive Officer, Company Secretary and Returning Officer*

Location

Marriott Gold Coast Resort and Spa, 158 Ferny Avenue, Surface Paradise, Qld and online

Date and Time

Sunday, 30th May 2021 from 2pm

1. Welcome and Introductions

Member Welcome and outline of meeting process by Waveny Holland

2. Quorum and Meeting Open

The Chair to affirm that there is a quorum and open the meeting

3. Apologies

To be reported by Paul Stadhams

4. Proxy Votes

To be reported by Paul Stadhams

5. Total Eligible Voting Members

Total members eligible to vote and total in attendance, provided by Paul Stadhams

6. Minutes of 42nd Annual General Meeting

The Chair to propose the acceptance of minutes of 42nd AGM of the Australian Acupuncture and Chinese Medicine Association Ltd (ACN 010 020 390). Held online via Zoom, on Sunday, July 5th 2020 from Suite One, 1990 Logan Rd, Upper Mount Gravatt, Qld.

7. Business Arising

The Chair to request if there is any business arising from the minutes of the 42nd AGM

8. President's Report

Report presented by Waveny Holland

9. Financial Report

Report presented by Andrew Matfin

10. Acceptance of Financial Statements and Annual Report

Proposal to accept the Financial Statements and Annual Report including the Auditor's Report, presented by Andrew Matfin

11. Chief Executive Officer's Report

Report presented by Paul Stadhams

12. Notices of Motion

12.1. RESOLUTION A

Appointment of Auditors for the year ended 31st December 2021.

Members are asked to consider and if agreed resolve that, Independent Audit Services be reappointed as auditors for the year ending 31st December 2021.

12.2. SPECIAL RESOLUTION B

Ex gratia payments to Directors.

Members are asked to consider and if agreed resolve that, in accordance with Section 5.1.3 of the Constitution of the Australian Acupuncture and Chinese Medicine Association Ltd, the basis of ex gratia payments to directors for the 2021 calendar year to the 2022 AGM shall remain unchanged. That is, the total amount shall not exceed \$60,000, the distribution of which is at the Board's discretion. In addition, Directors must, at their own expense complete Board approved, Director and Governance training.

Explanation of Special Resolution B

In 2019 the Board moved that there is a requirement for all Directors to undertake approved governance training within six months of election or appointment to the Board.

The current breakdown of these ex gratia payments for five Directors are listed below:

Five Directors	Total Base Honorarium	Quarterly Honorarium
Chair	\$13,846.16	\$3,461.54
Vice Chair	\$11,538.46	\$2,884.61
Director	\$11,538.46	\$2,884.61
Director	\$11,538.46	\$2,884.62
Director	\$11,538.46	\$2,884.62
Total Outlay	\$60,000.00	\$15,000.00

13. Declaration of Ballot

This year, two nominations were received for the two vacant Elected Director positions, in accordance with the AACMA Constitution. No election was required. The nominees are;

Rose Pinter
Rodd Sanchez

The Chair to proposed the resolution that the two nominees for Elected Director be accepted in accordance with the AACMA Constitution.

14. 2021 / 2022 Board Members

The Chair announces the full 2020 / 2021 AACMA Board of Directors

Waveny Holland	Term expires at 2022 AGM
Richard Li	Term expires at 2022 AGM
Andrew Matfin	Term expires at 2022 AGM
Rosemary Pinter	Term expires at 2023 AGM
Rodd Sanchez	Term expires at 2023 AGM

15. General Business

The Chair to call for any items of General Business.

16. Meeting Closed

The Chair to call the meeting closed